

# ABDULLAH GHAZANFAR

## BUSSINESS & ADMINISTRATION

### PROFILE

I am a hardworking and ambitious individual with a great passion for the work.

I have excellent communication skills, enabling me to effectively communicate with a wide range of people. I am seeing a Full-time position in the industry in which I can put into practice my knowledge and experience, ultimately benefiting the operations of the organization that I work for.

### CONTACT

PHONE:  
+92 3022014502

WHATSAPP:  
+92 3022014502

EMAIL:  
[abdullahghazanfar313@gmail.com](mailto:abdullahghazanfar313@gmail.com)

### LANGUAGES

Urdu [Native]  
English [Professional]  
Punjabi [Fluent]

### EDUCATION

#### BBA – SUPPLY CHAIN MANAGEMENT

KIET [2019 – 2023]

CGPA: 3.00/4.00

#### FSC-Pre-Medical

Punjab Group of Colleges [2017 - 2019]

Marks: 771/1100

#### Matric (Science)

Fazaia Model Inter College Sargodha [2015 - 2017]

Marks: 892/1050

### WORK EXPERIENCE

#### Customer Support Representative

March 2022 – Present

##### Pinnacle Enterprises

As a member of Pinnacle Enterprises' CSR team, I drove social responsibility and sustainable business initiatives, conducted research and analyzed data to identify areas of need, and developed and implemented programs to address them. Additionally, I have experience in managing customer support systems such as Freshdesk and Zendesk.

#### Customer Support Representative

2020-2021

##### Global Teleservices

At Global Teleservices, I was a member of the CSR team, excelled in lead generation, and handled customer queries. My skills in communication and problem-solving made me a valuable asset to the company.

#### Content Writer

Fiverr / Upwork  
Whiteboard Animation

### SKILLS

Helpdesk	100%
STATA	80%
MS Word	95%
Excel	70%