

# Murtaza Khilji

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Contact: +92 337-8038895

Email: murtazakhilji@gmail.com

## COMPUTER SKILLS

MS Word	MS PowerPoint
MS Excel	Internet

## PERSONAL INFORMATION

Nationality:	Pakistani
Marital Status:	Single
D.O B	09-05-2003
CNIC :	31202-7949841-9
Date of Issue	CNIC:18-5-2021
Expiry Date:	18-5-2031
City:	Karachi
Country:	Pakistani

## REFERENCES

Will be Furnished upon Request

## CAREER OBJECTIVE

To Work in organization of high standard where I can use my abilities and can participate in the growth of organization. I am fresh, hardworking, honest and with full devotion, so I will take the help professional experience that I learned and to use my full capabilities to meet the requirement of any job assigned to me.

## ACADEMIC HISTORY

**Bachelor of Business Administration (B.B.A) 2023-2027**

From Iqra University

**Intermediate (Commerce) 2020-2022**

From Govt. Degree Boys College Gulistan e Johar

**Matric Science (2018-2019)**

From Everest Junior High School

## EXPERIENCE

**Flexsource International Call Center**

- Social Media Marketing (1 year)

**Nexia Tech Software House**

- Sales Executive (3 months)

**Verizon Communication International Call Center**

- Sales Executive (In progress)

## Languages Other Skills

Video Editing  
Creative, hardworking and self-confident.  
Good Presentation, public participation and negotiation skills.  
Can make friendly environment in all sectors  
Highly adapted to rapidly changing environments and situation.

## Languages

Fluently Speak read write both English and Urdu

