

MUHAMMAD OWAIS SIDDIQUI

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Objective:

To seek Excellence in Profession, Growth in career and Be Associated with a Reputable Flourishing Organization, Where I can Use my Abilities, Education, Experience and Interpersonal Skills to its Best Advantage and get the opportunities to learn.

Work Experience:

- **Synergy Corporation Pvt Ltd, (working as IT Executive) 2022-23**
 - Installation and configure Cisco switches and create Vlan for the network.
 - Installation of Microsoft Server 2012 and configuration AD, DHCP, print server, and File server.
 - Create user, and group policy and Install Hyper V for the virtualization project.
 - Installation of Wi-Fi Unifi AP and Configure Ubiquiti Unifi controller for Ap.
 - Maintain ERP (Odoo-13), update, and Backup.
 - Monitoring Network and configuring routing and switching, VLAN.
 - Vendor dealing and ISP coordination for Firewall policy.
 - Maintain and troubleshoot including Laptops, desktops, and printers.
 - Maintain and manage Email domain cpanel and resolve email issues. (POP3/IMAP, SMTP).
 - Check system updates and Endpoint security.
 - Configure MikroTik for using different ISPs and configure. (Failover, Load balance)
- **Young's Food Pvt , (working as Network IT Officer) 2021-22**
 - Provide hardware, software, and network support to the user in the Head office, Factory.
 - Installation and configuring computer hardware, software, and network.
 - Joining the domain and creating user accounts
 - Maintain a minimum stock level of IT inventory at Head-Office & Factory.
 - Create and configure an email address in the domain.
 - Vendor dealing and coordination to maintain GRN.
 - Manage and maintain backup servers & file server user Service.
 - Installation and Configure IP cameras and NVR.
 - Maintain endpoint security tools, prepared to find and submit to senior
 - Maintain all network infrastructure components (Switch, AP/routers, IP phone, and Printers.
- **Nasra public school, (working as a IT Officer) 2017 - 2021**
 - Assist with the Service of NPS 16 campuses support IT Hardware, software, and Network system, installation, configuration, administration, troubleshooting, and support of hardware/software and ERP.
 - Manage and maintain Active Directory, DNS, and DHCP services in the Head office.
 - Assist in developing IT plans to guide the replacement of existing hardware/software applications and the introduction of new technology Raspberry Pi.
 - Maintain inventory of all IT assets updated asset registers and documents.
 - Install and maintain NAS storage to network.
 - Maintained log reports, Computer lab budget.

➤ **Q mobile, (working as a IT Assistant) 2015-2016**

Maintained network and system security and installed CCTV cameras.

Maintain computer system and solved troubleshooting

Monitoring mail server backup of emails and problem shooting

Managing assigned projects and program components to deliver services in accordance with established objectives

Academic Credentials:

Degree	Year	School /College / University
BS(CS)	2013-17	Ilma University (IBT)
DAE (CIT)	2010-12	Aligarh Institute of Technology
Matric (CS)	2006-07	Nasra Secondary school

Technical Skills:

- Knowledge & understanding of backup technologies & disaster recovery methods.
- Good understanding of: Server Hardware Technology, LANs, WANs.
- Experience of: VMware, Server Windows 2012, Active Directory Group Policies, TCP/IP, DNS.

MS-OFFICE 2007/13/19/21

- MS-Word, MS-Excel, MS-Power Point, MS-Access, MS-Outlook.

Languages:

- English - > Urdu

Personal Information:

Father Name	M Aslam siddiqui
Date of Birth	01-03-1990
Marital status	Married
CNIC no	42201-5807223-7
Religion	Islam
Nationality	Pakistani

Extracurricular Activities:

Cisco Certified Network Associate (200-301) Nov 2020


Computer (Hardware, Networking, Repairing) in Infra professional training Centre Saddar.

(C I T) Course in Apprenticeship training Centre korangi.

Abilities:

- Ability to work under fast paced conditions.
- Good Communication Skills.
- Identify problem & suggest solution for it.
- Leadership quality.
- Self-Motivated.
- Learn to explore new things.

References:



Will be furnished upon request.