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| *Urooj Zehra*  *H. # FB Area, North Nazimabad Karachi*  *E-mail: zehrau983@gmail.com*  *Cell # 0335-2547181* | | | | |  | |
| ***Career Objective:-*** | | | | | | |
| To enhance my knowledge and capabilities by working in a dynamic organization that prides itself in giving substantial responsibilities to new talent. | | | | | | |
| ***Experience:-*** | | | | | | |
| * 2 Year teaching Experience | | | | | | |
| ***Qualification:-*** | | | | | | |
| **Academic:** | | | | | | |
| M.Com  (Commerce) | | Master (Accounts) | 2021-22 | Cont. | | University Of Karachi |
| B.Com  (Commerce) | | Bachelor | 2018-20 | 65% | | Govt. premier girl’s college |
| H.S.C  (Pre Medical) | | Intermediate | 2016-17 | 68% | | Khatoon-e-Pak Govt. girl’s college |
| S.S.C (Science) | | Matriculation | 2014-15 | 81% | | Ibrahim Ali Bhai Govt. girl school |
| **Others:** | | | | | | |
| English Language Courses | | | 2013-2022 | * Zaheer Khan Academy * Anglophile Coaching Center * Ronald coaching Center | | |
| * ***Skills:-*** | | | | | | |
| **Communication Skills:** | | | | | | |
| 1 | English | | Professional working proficiency | | | |
| 2 | Urdu | | Native or bilingual proficiency | | | |
| **Computer Literacy:** | | | | | | |
| 1 | Word | | | | | |
| 2 | Excel | | | | | |
| 3 | PowerPoint | | | | | |
| ***Extra Circular Activities:-*** | | | | | | |
| * Certificate of Event Fin-Nest at Karachi University * Certificate of Event Taxation at Karachi University | | | | | | |
| ***Reference:*** | | | | | | |
| Reference will be furnished when desire. | | | | | | |