

BISMA AAMIR

STUDENT | CONTENT WRITER | TUTOR

+92-317-2867751 | +92-308-0125612

Gulistan-e-Johar

bisma.amir1@gmail.com

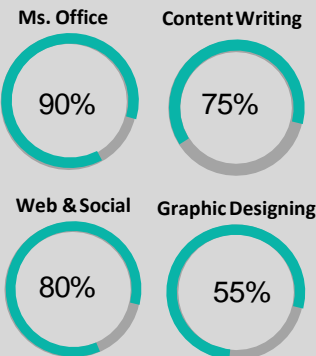


A versatile individual acquiring education and enhancing my core abilities to work in a professional environment where I can offer my employer my key expertise for the benefit of the organization.

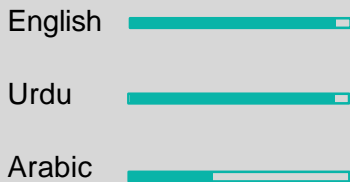
STRENGTHS

Punctual	●●●●●
Responsible	●●●●●
Passionate	●●●●●
Positive Thinker	●●●●●
Efficient	●●●●●
Energetic	●●●●●
High Achiever	●●●●●
Team Work	●●●●●
Flexible	●●●●●
Honest	●●●●●
Creative	●●●●●

TECHNICAL EXPERTIES



LINGUISTIC



REFERENCE

Available upon request.



Professional Experience

- May 2022 – till
- Front Sales Executive (Software House)**
Z-Cube, Karachi
- Setting sales goals and developing sales strategies.
 - Researching leads and creating follow-ups.
 - Working towards achieving my target.
- 2022 – May 2022
- International Email Support Representative (Campaign – Walmart)**
Ibex International, Karachi
- Learned professional emailing techniques to address client's issues in a constructive way.
 - Strong, sound decision-making skills, good judgment and problem solving skills.
- 2020 – 2022
- International Chat Support Representative (Campaign – Walmart)**
Ibex International, Karachi
- Adapted significant communication skills.
 - Enhanced ways of empathy and self-control.
- 2018 – 2019
- Physics & Mathematics Teacher**
Diamond City School
- Created and analyzed study plan to cover the syllabus in short period of time.
- 2016 – 2017
- Primary Class Teacher**
Bright Star Academy
- Developed variety of course outlines for peers to meet their educational, intellectual and social needs.



Academic Background

- 2021
- B.Sc. In Mathematics**
Khatoon-e-Pakistan Govt. Degree Girls College (for Women)
Major Subjects: Mathematics, Statistics & Economics
- 2018
- Intermediate in Pre-Engineering**
Govt. Degree Girls College, Karachi.
Major Subjects: Mathematics, Physics & Chemistry
- 2016
- Matriculation in Science**
Omar Bin Al-Khattab Pak. Isl. High School, Ajman.
Major Subjects: Mathematics, Physics & Chemistry



Achievements

- Participated in a published anthology “**Storytellers by Pakistan**” as a Co-author. (2020)
- Participated in a published anthology “**Poets by Pakistan**” as a Co-author. (2020)
- Enhanced content writing abilities as the Content Director by working in a youth based organization “**Team Dawood**” having 1 year experience (2019-till)
- Achieved 1st prize in the “**Anti-Corruption Inter-College Poster Competition**” on district, city and provincial level. (Dec 2019)
- Improved **debating, hosting** and **communication** expertise through co-curricular activities in school and college.
- Secured 1st position with **scholarships** for 3 years consecutively in school from 8th grade till **Matriculation**. (2014-2016)