

ZEESHAN AMJAD

MEDICAL BILLING & AR SPECIALIST



Satellite Town,
Rawalpindi, Pakistan



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EDUCATION

BACHELOR OF ARTS

University of Punjab /
Rawalpindi / 2015

INTERMEDIATE

Community Modal College /
Rawalpindi / 2013

MATRICULATION

Government Boys School /
Rawalpindi / 2011

SKILLS

Excel

Microsoft Word

Client Communication

Familiar with EHR & EMR

LANGUAGES

English

Urdu

Punjabi

I am a hardworking and an enthusiastic individual who is always ready to take on new challenges. My objective for this job is to utilize my skills and abilities for a positive outcome. This job will give me opportunity as well as experience that will help me in my future career.

WORK EXPERIENCE

PMTAC

Sep 2017 - Dec
2019
Rawalpindi

PMTAC

Jan 2020 - Dec
2020
Rawalpindi

PMTAC

Jan 2021 - Present
Rawalpindi

MEDICAL BILLING EXECUTIVE

I was working on Billing, Payment posting, denials & Follow up, Client queries, Patient Statements, managing invoices and practices dashboards.

SR. BILLING EXECUTIVE

I was working on Billing, Payment posting, denials & Follow up, Client queries, Patient Statements, managing invoices and practices dashboards.

BACKUP TEAM LEAD

I am working on AR, Billing, Payment Posting, Client Communications and Queries, Denial Management & Follow Up, Insurance calling, Online and Paper claims submission, Preparing Invoices & reports, Team Management, Familiar with EHR and EMR eg (Office Ally, ECW, Practice Fusion).

PERSONAL DETAILS

Date of birth: 23rd Oct 1994

Nationality: Pakistani

Marital status: s=Single

HOBBIES

- Cricket Lover
- Driving
- Watch Movies
- Listening Music
- Reading Novels
- Travelling