

Areen Zehra Bhutto

Contact

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areenzehra630@gmail.com

Skills

Presentation skills



Very Good

Time management



Excellent

Team work



Excellent

Interpersonal Skills



Very Good

Problem solving



Very Good

Decision making



Very Good

Communication skills



Excellent

Resourceful individual with an eagerness to accept challenges while learning and gaining experience from them. Currently seeking an internship position in a reputable organization.

Work History

August 2021

– October

2021

Event Volunteer- Chief Marketing Officer

Karachi Youth Organizers

Job Responsibilities

- Quickly learned new skills and applied them to daily tasks, improving efficiency and productivity.
- Participated in team-building activities to enhance working relationships.
- Proved successful working within tight deadlines and fast-paced atmosphere.
- Used coordination and planning skills to achieve results according to schedule.
- Successfully completed ticket target before the deadline of event.

November

2020 –

January

2021

Sales Business Development Officer

IGI Life Vitality

Job Responsibilities

- Strategized with sales team to prospect and qualify potential customers within assigned geographic territories.

Education

October

2019 -

Current

BBA: Human Resources Management

Indus University Clifton Campus

September

2017 –

August

2019

Intermediate : Commerce Group

Karachi Board

September

2012 –

July 2014

Matric: Science

White Rose Grammar school

