

Ali Mehmood

Personal Details:

Father Name: Tariq Mehmood
Religion: Islam
Marital Status: Single
Tel (mob): +923137773565
Email: am90@accountant.com

Objective:

Seeking an opportunity where I can use my excellent medical billing skills and knowledge and learn new things.

Skills:

- Good knowledge of various medical terminologies.
 - Knowledge of preparing forms.
 - ICD-9, ICD-10, HCPCS coding, CPT coding, advanced coding.
 - Strong computer skills.
 - Excellent typing speed.
 - Strong interpersonal skills.
 - Able to handle patient's queries.
 - Critical thinking skills
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Experience:

P3Care:	April 2020 – November 2021 as HOD "Manager Medical Billing"
MD Vision:	March 2017 – March 2020 as Auditor Medical Billing"
Transcure (LHR):	Jan 2016 - Feb 2017 as " Supervisor Floor"
ClaimSummit (LHR):	May 2015 - Dec 2015 as "In-charge Collections"
Omega MBS (FSD):	May 2012 - May 2015 as "Accounts Receivable Specialist"

Expertise:

Have good knowledge of following

- Internal Medicine
 - Nursing Home
 - Psychiatry
 - Vascular Surgery
 - Chiropractic
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Wonder at something NEW each day!

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- Pain Management
 - Radiology
 - Pediatric
 - Anesthesia
 - Urgent Care
 - Sleep Medicine
 - Urgent Care
 - Neurology
 - Oncology
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Responsibilities:

- Reporting
 - Training fresh resources.
 - Responsible for operating office bookkeeping system.
 - Appeal claims when necessary.
 - Analyze patients' records and medical history.
 - Understand insurance rules and regulations.
 - Point out any fraud practices.
 - Understanding different codes and applying accordingly.
 - Entering the codes into management software.
 - Negotiate and build healthy relations with insurance company.
 - Reviewing and correcting the denied claims.
 - Deal with telephone queries and respond accordingly.
 - Maintain the records relating to medical billing.
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Personal Traits:

- Good at managing time.
 - Able to negotiate easily.
 - High ethical standards.
 - Able to work alone.
 - Very challenging and goal-oriented.
 - Able to perform under pressure.
 - Able to handle any kind of situation
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Achievements:

- Always completed work on time.
 - Appreciated for maintaining smooth work flow.
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Qualifications:

BA / University of Sargodha, Completed with 57% marks.

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Core Subjects: Economics, Statistics, Punjabi

I.COM / Faisalabad Board completed with 75% marks

Core Subjects: Financial Accounting, Economics, Commerce, Banking, Statistics, Mathematics

Professional Affiliation:

Affiliated with "Institute of Chartered Accountants of Pakistan."

Computer skills:

- MS-Word, MS-PowerPoint, MS-Excel, Internet Concepts, Ms-Access.
 - Excellent typing speed.
 - Good in using different billing software.
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Languages:

English, Urdu and Punjabi.

Interests:

Reading, Computers, learning foreign languages, movies, cooking and travelling
