

Salman Raja

Seeking opportunity in the field of Medical Billing company and secure a position to contribute my skills effectively for the growth of the organization and my professional career.



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Daniyal chowk upper gizri
karachi, Karachi, Pakistan

SKILLS

-Sound Knowledge of
Ms-Word, Ms- Excel, Ms-
Power Point Good
Typewriting speed
(50w/pm) -Well
experienced with use of
internet

LANGUAGES

English
Limited Working Proficiency

Urdu
Professional Working Proficiency

Sindhi
Professional Working Proficiency

INTERESTS

Marketing

EDUCATION

Bachelor of Business Administration (BBA) Iqra University (Last Year)

karachi

RESPONSIBILITIES

Team Lead in Digital Marketing (11/2020 - 03/2021)

- Plans and Executes Advertising campaigns, monitor social media, campaigns.

News Subeditor (01/2015 - 04/2017)

- News editors

Account Executive (Present)

- Medical Billing: Overseeing the billing process for customers or patients. To Communicate Effectively with Team and Clients. To perform the Account Receivables, Denial Management, Appeal Management. , maintaining organized financial records to aide reporting.

WORK EXPERIENCE

Account Executive Sybrid private limited(lakson Group of Company)

karachi pakistan

News Subeditor 24aaj.com

01/2015 - 04/2017

News Website

Sukkur

Digital Marketing Executive Hamin

11/2020 - 03/2021

E commerce website

karachi

PERSONAL PROJECTS

Ethics and Social Responsibilities(Social Work)

Fundamental of Managment (Manager Interview)

Sociology (Depression Research project)

Entrepreneurship (Business Plan)

Fundamental of Marketing (Brand Creation)