

# Aun Abbas Jaffery



92-313-224-6681



jaffery.aun@gmail.com



Flat No. G-14 Noman  
Grand City Gulistan-e-  
johar Block No. 17  
Karachi.



## EDUCATION

- **B.Com** | Karachi University |2014.
- **Intermediate** | P.E.C.H.S Govt. College | 2006.
- **Matriculation** | I.L.A.D School | 2004.

**Diploma in Hotel Management**  
**In 2010**

**PITHM (PAKISTAN**  
**INSTITUTE OF TOURISM**  
**& HOTEL**  
**MANAGEMENT).**

## Courses Expertise

Business Management

Financial Management

H.R Management, Front Office

Housekeeping & Food Costing

Hotel Accounting & Sales

Communication.

## Professional Objective

Secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company

## PROFESSIONAL EXPERIENCE

- **Customer services representative** |The Aga khan university hospital |March 2020 to June 2021.
- **Admin Manager (Admin)** | **Innovalue Consult Ltd** | February 2015 to June 2019.
- **Admin Manager** | **Kalyan Audio Visual Productions** | March 2013 to January 2015.
- **Front Office Receptionist** | **Regent Plaza Hotel** | May 2011 to January 2013.
- **Housekeeping Supervisor** | **Ramada Plaza** | June 2008 to November 2010.
- **Student Biryani** | **Floor Supervisor** | August 2005 to February 2007.
- **Trainee Chef** | **Indulge Restaurant** | May 2004 to July 2005

## PERSONAL INFORMATION:

- **Father's Name:**Nayyar jaffery
- **Date of Birth:** 30-08-1987
- **C.N.I.C :** 42201-8803411-3
- **Marital Status :** Married
- **Religion :** Islam

## REFERENCES:

- References can be Available upon request.