

# Anjalee Bai

## Professional Title

Seeking to be part of a reputed organisation and become a partner in achieving company goals, and to obtain a position that will effectively utilize my skills and experience and the opportunity to work with a team.



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Building Teen Talwar Karachi, Karachi,  
Pakistan

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## EDUCATION

### Financial Accounting and Reporting CPA Australia (Certified Practicing Accountant)

2020 *Pass*

### Fundamentals of Business Law CPA Australia (Certified Practicing Accountant)

2020 *Pass*

### Pearsons Test of English (PTE) Pearson VUE Australia

2020 *7 each*

### BBA (Honors) IQRA University

09/2016 - 12/2019 *3.35*

### Intermediate Shaheen public higher secondary school

03/2011 - 04/2012 *A*

## WORK EXPERIENCE

### Internee Arif habib commodities

06/2016 - 07/2016 *Karachi*

*A trading company*

*Achievements/Tasks*

- Resolving customer complains.
- Convince customer to invest in commodities.

### Internee JS Bank

06/2019 - 08/2019 *Karachi*

*Achievements/Tasks*

- Handling customer financial transaction like deposits, withdrawals and transfer.
- Cash Counting, Filling Deposit Slips and account accuracy.
- Scanning deposit slip, Cheques, Withdrawals.

## SKILLS

MS-Word, Excel and Power point

Ability to work under pressure

Time Management

Self-Motivation

Good at individual as well as in Team work

## PERSONAL PROJECTS

Launched a product of cotton balls in entrepreneurship1.

Project in international made feasibility report of exporting Pakistani products.

Make a business plan for website on online grocery in entrepreneurship 2.

Make a business plan to make a website more responsive in social media and internet marketing.

## CERTIFICATES

Internship certificate from Arif Habib  
Commodities

Internship Certificate from JS Bank

## LANGUAGES

English

*Full Professional Proficiency*

Urdu

*Full Professional Proficiency*

Sindhi

*Full Professional Proficiency*

## RESEARCH EXPERIENCE

Conducted a research on Impact of Green Marketing on Consumer

Analyzed the data through Regression & Correlation

Study concluded that green marketing has a significant impact on the consumer behavior.