

Muhammad Shujaat Ali



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Objective:

To be associated with a progressive organization that gives me a scope to utilized my abilities, knowledge and skill accordance with the latest and be a part of team that dynamically work towards growth of organization and gain satisfaction thereof.

Skills & Knowledge:

- Excellent relationship building & dispute resolution skills.
- Demonstrated written & verbal communication skills.
- Certifications: MS Office, Computer Hardware.
- Platforms: Windows, Mac OS, iOS & Android.
- Applications: Freshdesk, Avast Antivirus, Norton Internet Security

Academic Qualifications:

- Matriculation Science from Board of Secondary Education Multan
- Intermediate Science from Board of Intermediate Education Multan
- B. SC (Physics, Math) from BZU Main Campus
- M. SC (Physics) from BZU Main Campus

Work Experience:

Training Officer and Education Consultant – Sep 2016 to Apr 2018

AI – Buraq Science School Multan

1 Year 7 months working experience with AI – Buraq Science School as a Training Officer & Education Consultant.

- Establish operation strategy & improving teaching techniques.
- Preparation data and information for making regular reports on weekly and monthly basis.

Branch Sales Officer – May 2019 to Jun 2020

UBL Bank Pvt. Ltd.

1 Year 1 month working experience with UBL Bank Pvt. Ltd. as a Branch Sales Officer.

- Develop business strategy
- Arrange business details on daily & weekly basis
- Making strategies for promoting sales

Customer Service Representative – Jan 2020 to Jan 2021

Cloud Re-Expo International

1 Year working experience with Cloud Re-Expo International as a Customer Service Representative.

- In-bound & out-bound call service
- Generating qualified leads
- Making strategies for promoting sales

Reference:

Available on request.