**Ahmed Sabir**

**Area of Interest-** Human Resource

**Date of Birth-** June 5,, 1989

**Residential Address-** Kashmir Colony Karachi

**Cell No-** 0320-5057207

**Email-** [ahmedsabir694@gmail.com](mailto:ahmedsabir694@gmail.com)

**Objectives,-**

To work in an organization that will provide a forum for both professional and individual growth, challenging work environment that would help foster my Human Resource skills.

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| --- | --- | --- | --- | --- |
| **Qualification** | **Majors** | **Year** | **Institution** | **CGPA** |
| MBA | Human Resource | 2016 | DHA Suffa University, Karachi | 3.13 |
| B.A | Economics | 2012 | Turbat Model Hal | 2ndDivision |
| Intermediate | Arts | 2008 | Government Higher Secondary School Pasni | 2ndDivision |
| Matriculation | Arts | 2006 | Government Higher Secondary School Pasni |  |

**Work Experience-** 3 years as Assistant HR/ Admin

Company:. Hamza Brothers

Duration:. 2 years (2-2-2019 to 1-5-2021)

Designation:. Assistant HR/ Admin

Company: OGDCL

Duration:. 1 year (10-10-2017 to 16-10-2018)

Designation:. HR Trainee

**Achievements-**

* Merit Scholarship: MBA 4th semester (Spring 2014)
* Secured a place in Dean’s Honor list with GPA 3.60 in 2nd semester in 2013
* Completed JA Career Success of INJAZ Pakistan (2015)
* Completed ''Steer Your Career 'professional skills development program of INJAZ

Pakistan (2014)

**THESIS / RESEARCH PROJECT-**

Thesis: "Impact of Work Environment on Employee Productivity: A Case of D.H.A Karachi."

Project on Developing a New Product of Memory chip for tracking children

Prepared a Strategic Marketing Plan for Abbot Nutrition product line

**Skills and Interests-**

* Time management skills
* Capable of using Microsoft Office especially Microsoft Excell
* Team player and adoptable to the learning environment
* Dedicated toward work
* Skilled in communicating to large

audience

* Capable of speaking English (Advanced) and Urdu (Advanced)

**Co-Curricular Activities-**

* Actively participated in SOCH REVAMP THINKING PARADIGM (session II), (October 2014)
* Actively participated in Innovation Camp of INJAZ Pakistan (2013)
* Actively participated in Entrepreneurial Master Class in INJAZ Pakistan (2013)
* Performed as receptionist in a Seminar in Turbat University, Balochistan in 2010

**Hobbies-**

* Understanding different people and culture
* Surfing internet
* Reading novels
* Writing column
* Watching news
* Exploring myself