Joel Ansar

PERSONAL INFORMATION

**Name:**

JOEL ANSAR

**Gender:**

MALE

**Email:**

[joelansar13@gmail.com](mailto:joelansar13@gmail.com)

**mobile**

03443246561\0313241743

# PROFILE

An enthusiastic, dedicated young person with an outstanding academic background and excellent attitude to work. Highly motivated reliable and currently looking to start a job as I further carry my studies. Looking to land this job so that I can be an assect to the company.

# EDUCATION

Intermediate FSC (Pre Medical)\Ms Office

Infra Professional Training Center, Karachi

Salim Habib University BS in Biosciences

# PERSONAL INFORMATION

Name

Joel Ansar

Birthdate

21-May-2002

Gender

male

Residence

Azam Town Mehmoodabad

Nationality

Pakistani

# SKILLS

Skill group

Call handling Visitor logs Voluntary roles

Skill group

Costumer services reception

Fluent in English

COMPETENCE:

*  Quick and accurate keyboard skills
*  Proficient in Ms word and Ms excel
*  Ability to deal professionally but firmly with costumers including people older than myself
*  Able to work on tasks individually or as part of a team
*  Adaptable to work in different locations at short notice
*  Fluent in English and Urdu

EXPERIENCE:

SBT Japan: Worked at SBT Japan as an Outbound Sales Executive for 12 months in multiple Campaigns.

Hello International: Worked at Hello International for almost 4 months.