

Syed Moiz Ali



Contact

Address:

C1/C2 Ayaz Town Gulshan-e-Iqbal Block 2, Karachi, Pakistan.

Phone:

+92 343 7457529

Email:

Syedmoiza5@gmail.com

Education

BBA | Business | 2019

Dorset College Dublin, Ireland

B.COM | Business | 2014

Dadabhoy Institute, Karachi

Intermediate | Commerce | 2010

Govt. Degree College Gulshan, Karachi.

Matriculation | Science | 2008

Green Land Public School, Karachi

Summary

Experienced professional focused on supporting cross functional teams to increase customer satisfaction through process improvements having exceptional knowledge of developing strategic plan for service excellence.

Skill Highlights

- Hands on experience working on CRM (SAP).
- Microsoft Word, Excel, PowerPoint, Outlook
- Strategic planning
- Eloquent communication skill, and a fluent public speaker.
- Process improvement.
- Staff management.

Experience

Marketing Executive | 2019 to Current

ADM (Artistic Denim Mill) | Karachi

- Dealing with international customers.
- Planning fabric orders and processing.
- Promoting new developments.
- Overseeing stock level.
- Maintaining stock reports.

Assistant Manager | 2017 to 2019

Freshii Restaurant Dublin | Ireland

- Recruiting, training and supervising staff.
- Agreeing and managing budgets.
- Ensuring compliance with licensing, hygiene and health and safety legislation/guidelines.
- Promoting and marketing the business.
- Planning promotional menu.

Executive Officer | 2014 to 2015

K-Electric | Karachi

- Worked on CRM (SAP).
- Worked in inspection department.
- Achieve theft billing targets.
- Worked on theft reports.
- Awarded by Best employer of the month.

CSR (Customer Service Representative) | 2013 to 2014

K-Electric | Karachi

- Worked on CRM(SAP)
- Ensure customer satisfaction.
- Rectify complains on IVR.