



# Abdul Majid

Business Administration Graduate

Social and friendly. Understandable and active for doing work any time

✉ amajidy300@gmail.com

☎ 0336-2219424

📍 Larkana, Pakistan

## EDUCATION

### BBA (Finance) SZABIST

08/2016 - 08/2020,  
CGPA  
- 2.57

Larkana, Sindh

### Intermediate (Art and Humanities) Govt. Boys Degree College, Larkana

2014 - 2016,

Larkana, Sindh

### Matriculation (Science) Pakistan International School, Riyadh (PISR)

2012 - 2014,

Riyadh, Saudi Arabia

## WORK EXPERIENCE

### Customer Service Officer (CSO) HABIB Bank Limited

22/02/2021 – Continue,

Sui, Dera Bugti

To handle the customers and try to give them best service that satisfy them.

### Internee MCB Bank Limited

07/2019 - 08/2019,

Larkana, Sindh

Sorted and organized material such as physical files, tracking spreadsheets, and reports.

## SKILLS

Presentation and Communication Skills

Microsoft Office

Team player

Analytical Skills

Problem Solving Skills

Ease with technology

## CERTIFICATES

Participated in Debate Competition in Oral and Presentation Communication Skills course (SZABIST)

Organized and participant in Global Village Event in Macro Economics.

Organized Fun-Mania event in Retail Management

Participated in Data Sciences related Workshop

Participated in 1st International Research Conference On Business and Management (SZABIST)

## LANGUAGES

English  
Full Professional Proficiency

Urdu  
Native or Bilingual Proficiency

Sindhi  
Native or Bilingual Proficiency

Basic Chinese  
Limited Working Proficiency

## INTERESTS

Gaming

Socializing

Reading Articles

Traveling