

To secure a position in a well-established organization with suitable environment to lead the lasting relationship and to obtain a suitable placement where I utilize my skills and to be able to contribute for the organization.

WORK EXPERIENCE

Sales Representative

Sybrid Pvt Ltd

11/2018 - 01/2019

Job Description:

- Contacting new potential and existing customers and to impart awareness about the products and services.

Live Chat Representative

Daraz.pk

03/2019 - 06/2019

Job Description

- Prompt chat and email response to customers. Document each customer's question or problem as well as the resulting answer or solution. Develop customer service solutions.

Customer Support Executive

IBEX Global Karachi

11/2020 - 09/2021

Job Description

- To solve the queries of riders and customers via chat /call /email support and to work with logistic and financial department to escalate the problems that client is facing in real time.

Field Inspector

GREENLINE

Job Description:

- To maintain the quality of the procedures in the day to day operations, Giving time to time reports for a smooth process of the entire operation

EDUCATION

Matric

Karachi Board

Intermediate

Karachi Board

• Graduation in science (BS Agriculture and Agribusiness Management)

Karachi University

SKILLS

MS Office

Basic Dot Net Programming

Proficient in Software

Hardworking

Quick Learner

AFFILIATIONS

Member - Agribusiness Management SARC

Member - Skill development council, Sindh

ACHIEVEMENTS

Employee of the Month

Selected Employee of the Month for achieving the sales targets and maintaining good relations with customers.

LANGUAGES

English

Full Professional Proficiency

Urdu

Full Professional Proficiency

INTERESTS

Cricket

Football

Snooker