

Muhammad Farooq Alam

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House R-38/2 Anarkarli Housing Society Azizabad No 2,
Karachi

Career Objective

To further develop my skills and push myself to the next level by joining a professional and ethical organization with the willing to succeed. To work in a stimulating environment that continually challenges me and provides the opportunity to advance my career.

Position Desired: Any position that fits to my qualification.

Personal Details

Birth date	23-04-1987
Languages	English, Urdu
Nationality	Pakistani
Civil Status	Married
Interest	Reading magazines, Listening , Surfing Net and , Music
Domicile & PRC	Sindh, Karachi

Academic Qualification

2006	D.A.E In Telecommunication (INTER)
2003	Matriculation

Experience

- 1 Year Experience In Premium Knits as a Store Incharge.
- 1 Years Experience In Pris Logix as a Data Entry Operator.
- 6 Months Experience In Out Bound Call Centre.

- 5Years Experience In Zeesh Garments as a IT Incharge From NOV2010.
- 1 Years Experience In Samanas Garments As a Accountant From July 2016.
- 3 Months CSR Iternship in Daraz Customer Service Center.
- Already works in Systems Limited Software House in BPO Dept as a QC from January 2019.

Computer Skills

Proficient in:

- MS Office (MS Word, MS Excel)
- Internet surfing and E-mail
- Graphic Designing

Summary of Qualifications

Organize, enthusiastic and dedicated to the profession. Ability to communicate at all levels with good interpersonal and written skills. Willing to work under pressure; can easily adopt to changes, well motivated; goal and results oriented; versatile – capable of working with a team and capable of working alone as situations demand.

Course Certification

Computer course(MS Office+Graphic Designing)

English language

I hereby certify that the above information are true and correct to the best of my knowledge and belief.

Applicant

Muhammad Farooq Alam