



# MUHAMMAD SAMAD

## CONTACT



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## Profile info

**Name:** Muhammad Samad  
**Father Name:** Muhammad Ghulam  
**Date of Birth:** Dec/11/1997  
**CNIC:** 81201-3779329-5  
**Religion:** Islam  
**Gender:** Male  
**Marital Status:** Single  
**Distic:** Kotli  
**Hobbies:** Playing Games,  
Browsing Internet,  
Reading Books,  
Watching News



## LANGUAGE

- English
- Urdu

## Objective

Obtain a position as team - player in a people oriented organization where I can maximize my experience in a challenging environment to achieve the corporate goals and to utilize my professional skill and qualification for betterment of organization and my own development



## EDUCATION



2017 - 2019  
Master of public administration

University of Kotli AJ&K



## WORK EXPERIENCE



Medical Transcription  
Billing Corporation (MTBC)

Jan/05/2021-Till Now

Working as Account operation manager at MTBC for 1.8 year. As account manager worked on 'AR', 'Charge Posting' and "Payment Posting".



Aziz Memorial Public School  
Nakyal AJ&K

2020-2021

One years teaching experience as a English teacher



## MY SKILLS & EXPERTISE

Teaching



Medical Billing



MS-Office



Photography



Adobe Photoshop



Illustrator

