

Syed Abdul Moiz

I am a Graduate from Institute of Business Management, Currently looking for an opportunity to show case my talent of hard work and dedication in a finance related field.

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📍 Federal B Area Block 14 House 1090, Karachi

EDUCATION

- **Bachelors of Science in (Accountancy, Management and Law)**
Institute of Business Management
09/2016 – Present CGPA 2.80 Karachi, Pakistan
Courses
 - Advanced Financial Accounting
 - Auditing
 - Strategic Financial Analysis and Design
 - Taxation
 - Analysis of Financial Statements
 - Financial Reporting
- **Associated Certified Chartered Accountant (ACCA)**
Exemption of F1 till F9
- **Intermediate (Commerce)**
Commecs College Johar Campus
09/2013 – 05/2015 Grade B Karachi, Pakistan
- **Matriculation (Computer Science)**
Progressive Public School
09/2000 – 05/2013 Grade A Karachi, Pakistan

WORK EXPERIENCE

- **Worked at TRG(Ibex)**
(customer support Executive)
- **Intern**
Rajby Industries (Pvt). Ltd.
(Completed internship in Accounts and Finance Dept)
06/2019 – 09/2019 Karachi, Pakistan
- **Working at Arthur Lawrence (Staff Accountant)**
05/2021 – Present

SKILLS

Microsoft Excel

Microsoft Access

Microsoft Power BI

Quick Books

Analysis of Financial Statements

SPSS

Oracle

Skill

PERSONAL PROJECTS

Internal Audit

- Audit report on PSO & ADAMJEE LIFE INSURANCE

Methods in Business Research

- Research on Factors affecting online shopping behavior of consumers

Marketing

- Project on IoBM's Bistro

Cost and Management Accounting

- Project on Costing of Bakery (Kamran-e-Shereen)
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CERTIFICATES

Best Athlete (01/2011 – 012/2013)

LANGUAGES

Urdu

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English

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French

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INTERESTS

Business

Languages

Stock Market

Auditing

Analysis

Cricket

Taxation

Traveling

Technical Skills