



Mohsin Ali Sultani

Warehouse & Management

Highly organized and hardworking warehouse manager with 8+years of extensive in delivering high impact result in the areas of logistics, supply chain, warehouse and distribution. Adept at establishing and implementing security procedure to maintain efficient, safe, and optimized warehouse operations. Leverage excellent communication skills to interact and nature positive relationship with staff, team member, customers, vendors and all level of management.

CONTACT

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HOME: Karachi, Pakistan

SKILLS:

Shipping & Receiving
Vendor Relations
Hiring & Training
Strong Decision Maker
Project Management
Purchasing & Procurement
Asset Inventory Management

OFFICE TOOLS:

Microsoft Word
Microsoft Excel
Microsoft Power Point
Microsoft Access
Emails

Software's Skill's

OMS
DMS
WMS
Magento
Oracle
SAP (B-1)
SAP S/4 Hana

WORK EXPERIENCES:

Executive - Warehouse Operations (Imtiaz Super Market)

Jan-2022 – Present

- Managing inventory 12,000 Sku's with cost 450MN.
- Supervise daily activities of the warehouse, Including inventory control, space management, logistics shipping and branch service.
- Train, motivate employees and manage warehouse team to solve day to day operational issues and reach short and long term performance goals.
- Strategically manage warehouse in compliance with company policies and vision
- Monitor and control through SAP on OBD's and loading of material in vehicle for dispatch to store.
- Inventory transfer to branches through SAP B-1 and ensuring FIFO method for dispatch activity.
- Manage on daily basis damage report, inventory report, dispatch report and OBD's to PGI confirmations through SAP

Assistant Manager Operations (Fedex Express – Gerry's International)

Sep'2021 – Jan'2022

Pral , Manifesting , Operations

- Supervised all documents into a clear sort bag seal and mark the tag as per destination customs requirement.
- Pasting of airway bill pouch and bagging of shipment accordingly & Seal this mother bag and mark with a tag as – DOX.
- Put relevant export scans through tracker on all shipments that are being bagged for export.
- E-mails to UAE Pre alert by each flight Fly Dubai / Emirates Air Arabia.
- E-mail today volume report excel weight sheet for daily weight of export.
- Ensure proper manifesting of all AWBs.
- Pre-Manifesting (AWB received Pre-paid / Bill consignee / 3rd party and Cash).
- Prepares internal e-mail for incomplete shipment, return shipment and pending shipment information.
- Prepares pre-alert for all forwarded shipments to foreign countries.
- Close coordination with clearing agent after updating system and pass the detail to him to further collect the entry sheet from PRAL at Airport for further process of export of the day.

Award's

*Employee of the month (Daraz.pk-
Alibaba Group)*

Quarter of the Year

(Gerry'sInternational)

Product & Operations Specialist (Carter & White Trading L.L.C) Dubai, UAE

Oct '2019 – Jan '2020

- Interact with Management where required to address inquiries regarding Web Store activities (e.g. product promotions, sales performance, etc.)
- Handles customer requests or issues in a timely manner regularly required.
- Regularly required to use computer to communicate via online channels.
- Contribute to web store related promotional campaign activities designed to increase sales.
- Work with business units in developing business plans to achieve company revenue goals.
- Analyze competitive marketplace and industry trends to develop business strategies.
- Work with business team to identify new customers and to retain existing customers.
- Maintain complete documentations for all product related activities.

Warehouse & Logistics Operation Manager (Gerry's International Pvt Ltd.) Fedex

Mar 2017 – Sept 2019

B2B AND B2C

- Frequently communicate with customers, vendor, sales associates, freight carriers and other warehouse associates & team for B2B & B2C smoothly process.
- Ensure completion of each shipment tracking it from the moment of pickup until delivery.
- Providing responsive customer service and resolving client issues quickly and efficiently.
- Continuously reflecting on success and failures to improve performance and decision-making. Understands when change needed.
- Responsible for overall control & management of warehouse functions.
- Check and verify records, address problems with inventory Control.
- Maintaining and improving overall operational and departmental Efficiencies.
- Process requisitions for new hires, performance, HR-related tasks, Admin tasks.
- Optimizing the entire process of shared inventory to reduce out-of-stocks and speed up fulfillment.

Team Lead -Warehouse & Logistics Operation (Daraz.pk Alibaba group)

Dec 2015 – Feb 2017

- Managing daily rider schedules and dispatching trucks for freight pickup.
- Developing effective Logistics strategies with negotiation & selection of transporters, courier companies, etc. to achieve seamless and cost effective movement of goods.

Award's

*Employee of the month (Daraz.pk-
Alibaba Group)*

*Quarter of the Year
(Gerry'sInternational)*

- Adept in handling all activities required for logistics coordination for materials to client sites warehouses by road through maintenance of optimum discharge rate to avoid demurrages & to earn maximum dispatch revenues.
- Working with the logistics service provider to follow up on all outbound shipments to make sure they reach our customers.
- Producing regular reporting on our outbound performance
- Managing the process of receiving returned products.
- Reporting timely to management about any issue regarding administration.

Team Lead Key Account Manager (Daraz.pk Alibaba Group)

Sept 2014 – Dec 2015

- Achieved TAT reduction to 2 days and cancellation rate to 4%.
- Enhanced Cross-Docking technique which resulted in increased portfolio size from 250 brands to 300 brands.
- Employed usage of advanced MS Excel tools such as pivot tables and macros recording.
- Determining minimum, maximum & re-order levels for fast moving items and MIS for slow moving, non-moving items, daily stock for critical items, monthly consumption reports, inventory carrying cost.

Assistant Accounts & Supervisor (Mehran Cycle Industry)

- Assessing and evaluating the financial performance of the organization with regard to long-term operational goals, budgets, and forecasts.
- Developing and executing policies, procedures, and processes in line with the senior leadership team.
- Prepared and paid bi-weekly accounts payable, including supervising the entering and verifying manager approval of each vendor invoice.
- Supervised employees performing accounting, billing, and collections, checking figures, postings, and documents for correctness.
- Maintained records of invoices and credit payments
- Responsible for petty cash account, payroll disbursement and attendance entry.
- Oversaw Coordination of approval for vendor payment Assisted with audit preparation and end of year closing.

EDUCATION

Bachelor of Commerce – 2014

University of Karachi.

Karachi Intermediate of Commerce- 2012

Board of Intermediate.

Matriculation- 2010

New Gulshan-e-Fatima Secondary School.