



# MUHAMMAD AZEEM KHAN LODHI

03122704470

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House No. 94 Usmania Colony, Jamshed Road No. 3, near Yadgar Fish, Karachi.

## OBJECTIVES

To secure a challenging position in a reputable organization to expand my learnings, knowledge, and skills. Secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company

## EXPERIENCE

7/2017 - 10/2018

**Sr. Clerk**  
At **Pakistan Army**

12/2018 - Present

**Data Processing Executive**  
At **Systems Limited**

## QUALIFICATIONS

1/2014 - 1/2016

**Intermediate**  
From **Govt. National College**

3/2017 - 9/2017

**Clerk Course**  
From **Army School of Logistics**

3/2018 - 6/2018

**CIT**  
From **Ruby Commerical Centre**

## PROJECTS

12/2018 - 1/2019

**WFG Lenders**

1/2018 - Present

**Amrock Typing**

3/2019 - 7/2019

**Title 365**

## PERSONAL INFORMATION

Father's Name	Muhammad Amanat Ali
Date Of Birth	3/6/1998
Nationality	Pakistani
Religion	Islam
Marital Status	Married
National ID Card	4220109427673

## ACHIEVEMENTS

11/2019

**Employee of the Month**  
From **Systems Limited**

1/2021

**Permanent Employee**  
From **Systems Limited**

3/2017

**Tamga-e-Azam**  
From **PAK Army**

## SKILLS

### Technical Skills

Ms Office 2010

100%

Typing

100%

### Management Skills

- ☒ Public Speaking.
- ☒ Documentation.
- ☒ Quality Controller.
- ☒ Quality Assurance.

### Communication Skills

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> English<br>Intermediate | <input checked="" type="checkbox"/> Urdu<br>Expert |
|---|--|

## INTERESTS

BPO (Business Process Outsourcing)      Customer Care Services  
Information Technology & Services

## REMARKS