

# SYED BILAL UR REHMAN

## Contact

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## SKILL

- MS Office
- Internet Browsing
- Email & Drafting
- Service Focused
- Communication

## PERSONAL INFORMATION

- Father Name: Syed Naeem-Ur- Rehman
- Date of Birth: 09-02-1990
- CNIC No: 42501-4741870-3
- Nationality: Pakistani
- Religion: Islam
- Marital Status: Married
- Language: English & Urdu

## PROFILE

A dynamic, challenging and highly motivated person who relishes challenges and working in different kind of situations. I have excellent communication skills, enabling me to effectively communicate with a wide range of people. The industry in which I can put into practice my knowledge and experience, ultimately benefiting the operations of the organization that I work for.

## EXPERIENCE

- 07 Year of Working experience as a K-Electric.
- Corrective maintenance Department. Duties performed related CM Dept. Complain dispatching and material issuance, return from material requisition portal and making and submission of reports related team dispatching and complaint issues queries.
- PM Project Duties performed related project just like pale installation OMR meter installation, material issuance, scrap deposition and return from material requisition portal and make all reporting related PM project.
- New Connection Duties performed related new connection regarding MNCV project JCF punching device taking on billing panel UHC billing generation and all data related UHC billing documented. Material allocation and scrap deposition from portal generation and material related budget restructured, also device related error and issues resolution.

## EDUCATION

- Matriculation from Computer Science in Sadequain Jauhar Academy.
- Intermediate from Commerce in Government Degree College Jauhar.
- B.Com from University of Karachi.

## REFERENCE:

- Will be furnish upon request.