

Curriculum Vitae

Address: Block 3D street 9/37 NazimabadNo.3

Cell: 03158236065

Email: sameedfarooqui2023@gmail.com

SAMEED FAROOQUI

OBJECTIVE:

To acquire a challenging career opportunity, related to my field & education within a reputable dynamic organization enabling me to utilize my capabilities to the maximum and enrich my knowledge and personal experience.

EDUCATION:

- **Bachelor of Business Administration**
Completing my bachelors in business administration from IQRA UNIVERSITY (64 Cr hours)
- **Intermediate with Pre-Engineering (2018-2020)**
DJ SINDH GOVERNMENT SCIENCE COLLEGE
- **Matriculation with Science 2018**
First Division
AL SAQIB PUBLIC School

EXPERIENCE:

Working as a Jr. Executive Recruitment & Client Services at "TALENT UNLIMITED"

Computer Skills:

- ✓ Microsoft word
- ✓ Microsoft power-point
- ✓ Microsoft Excel

Skills and Abilities:

Leadership Skills:

- ✚ Achieved full attendance awards in School
- ✚ Communicates effectively and professionally
- ✚ Strong integrity and moral values
- ✚ Class Representative throughout School

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- ✚ Got personal appreciation from the principle on the project of circuit in School
- ✚ Organized college events
- ✚ Served as “facilitator” in job fair at Iqra University, received certificate of appreciation from HOD.

Personal and Technical Skills:

- Quick Learner
- Excellent communication skills
- Self-Motivated

DECLARATION

I hereby declare that all information mentioned above is true to the best of my knowledge.