

Adnan Shaban

Proactive and self-motivated individual to work in an organization with a professional work driven environment where I can utilize my knowledge & skills which would enable me to grow while fulfilling organizational goals.



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📍 Rex centre saddar, karachi, Pakistan

WORK EXPERIENCE

Customer Support Executive Ibex

06/2020 - 05/2022

BPO Business Process Outsource

Email Support Executive

- Chat/Email Executive

Karachi, PK

Sales Associate

Total Pacro

05/2019 - 04/2020

Need to collect sales from fuel stations as a part of Hi Octane sales target.

Karachi, PK

Sales Executive

Emerging Technologies (Etisalat)

11/2017 - 02/2019

Outdoor sales executive

Abu Dhabi, UAE

EDUCATION

Bachelor in Commerce

University of Karachi

2015 - 2017

SKILLS

Salesforce

Okta

Project Documentation

SEO

Playvox

Slack

Microsoft Office Suite

WPS Office Suite

Target Oriented

Evaluation

QA Auditing

Web Research

Email Marketing

Analysation and Observation

Penmanship

Logistics

PERSONAL PROJECTS

Junior HSE Officer (2016 - 2016)

- Prime Constructions

CERTIFICATES

□ Professional Diploma in HSE (Skill Development Council) (02/2016 - 08/2016)

□ IOSH Managing Safely (4.0)

Fire Safety

First Aid

LANGUAGES

Urdu

Full Professional Proficiency

English

Full Professional Proficiency