

DATE: 18-08-2022

LETTER OF CONFIRMATION

To,
Muhammad Bashir
IT Infrastructure Department
House # 514, street # 10, G-10/1, Islamabad

Respected Muhammad Bashir,

We are pleased to inform you that you have successfully completed the 3 month(s) probation period i.e. from 04-04-2022 to 18-06-2022. In observation of your satisfactory performance, you have been confirmed from 18-08-2022 for the post of IT Infrastructure Engineer in IT Infrastructure Department at Pro Global Pvt. Ltd.

Being a permanent employee, you will be entitled for a mandatory Provident Fund deduction as our monetary benefit. In case of resignation you will have to serve 30 days of notice period, however, your basic pay will remain same till further notification by Management.

All other terms and conditions shall remain unchanged as highlighted in the appointment letter. Please acknowledge the confirmation letter by signing the receiving letter attached within. For any further concerns, you can contact HR Department.

Congratulations and wishes you all the best in your position.

Regards,



HR Department
Pro Global Pvt. Ltd.