

Curriculum Vitae

Personal Information

Name	Aurang Zeb
Father Name	Haji M. Saghir
Address	House # L-56, Sector 7-D/2, North Karachi.
Mobile	0313-2583799
E-mail	aurangzebstar@gmail.com
Nationality	Pakistani
Domicile	Karachi, Sindh
Date Of Birth	9 th August 1986
Gender	Male
Marital Status	Married
Religion	Islam (Muslim)

Objectives

To find a challenging position to increase my competencies, capabilities, skills, education and experience.

Education & Training

Date	2003
Title of qualification awarded	Matriculation from Board of Secondary Education
Principal subjects covered	Science Group : Computer Studies, Chemistry, Physics
Gradation	B - Grade
Name of Institution	Kalyana Academy School
Date	2005
Title of qualification awarded	DBA (Equivalent to Intermediate) from SBTE
Principal subjects covered	Accounts, Marketing, CAB, Economics, I.T
Gradation	B - Grade
Name of Institution	Sadequain Institute of Management Sciences & I.T.
Date	2009
Title of qualification awarded	B.COM (Incomplete)
Principle subjects covered	Accounts, Mathematics, Economics, Business Communication, Management, Marketing
Name of Institute	Sindh Muslim Government Arts & Commerce College

Work Experience

Date	2007
Occupation or Position held	Maintain data records (Computerized)
Name & address	Life Optics, Rizvia Society, Nazimabad
Date	2007 - 2008
Occupation or Position held	Maintain data records (Computerized), Filing, Sites visit, Co-ordination with relevant workers
Name & address	Mars Developers, 40-C, Street 2, Jami Commercial Street, Phase 7, DHA
Date	2008 - 2009
Occupation or Position held	Administrator, Accountant, Purchaser, Maintain data records

Name & address	(Computerized), Filing Bronx Industries, D-25, S.I.T.E area
Date	2010 till present
Occupation or Position held	Own Shop (Wholesale & Retail), Own Manufacturing, Run with Father, Deals with customers, resellers, workers
Name & address	Almas Botique, Shop # 17, Madina Market, Jama Cloth
Personal Skills and Competences	
Mother tongue	Urdu
Other languages	English
Social skills and competences	Team Spirit, Ability to Adapt Multicultural Environments, Good Communication Skills
Organizational skills and competences	Leadership, Management Skills (Team and Individual Management)
Computer skills & competences	Browsing, E-mails, Social Networking, Microsoft Office : Word, PowerPoint and Excel