

TAHIR HUSSAIN ARAIN

House# E-58, Defence View phase-2 Karachi
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Professional Career Summary:

Professional Certification

Bachelor of Science (BSIT) Information Technology
Sindh Agriculture University Tandojam, Pakistan

Work Experience

Duration
1-Sep-21 to Present

Organization & Designation

Artistic Apparels (Pvt.) Limited.
as **IT Support Officer**

I have experience in Installing, Maintaining and Troubleshooting windows XP/ Windows/ Vista/windows7/ Windows 10/ Server 2012), CCTV camera, IP camera installation.

- Understanding of Ethernet, TCP/IP routing, and configuration.
- Installing new hardware (servers, printers, computer workstations, etc.)
- Overseeing security of all systems, especially the internet, & installing antivirus protection
- Fixing network faults, network maintenance, Setting up user accounts, permissions & passwords
- Networking and providing support for Windows issues.
- Configuration and testing of any new hardware and software.

Work Experience Profile

Organization

Industry Type:

Designation:

Tenure:

Location:

Areas of Experience
& Job

Responsibilities:

Artistic Apparels (Pvt.) Limited

Garment exporter

IT Support Officer

Sep, 2021 to Present.

Korangi, Karachi Pakistan

- ◆ Understanding of Ethernet, TCP/IP routing, and configuration.
- ◆ Installing new hardware (servers, printers, computer workstations, etc.)
- ◆ Overseeing security of all systems, especially the internet, & installing Antivirus protection
- ◆ Fixing network faults, network maintenance, setting up user accounts, Permissions & passwords
- ◆ Networking and providing support for Windows issues.
- ◆ Configuration and testing of any new hardware and software.
- ◆ Travelling to client sites to help with installs, deployment, and Troubleshooting.
- ◆ Management of the daily data backup and retrieval scheme.
- ◆ Installing and operating Windows desktop and server operating systems.

- ◆ TCP/IP networking and hardware maintenance and repair.

Organization

Industry Type:

Designation:

Tenure:

Dar-ul-Madinah International Islamic School System

Education Organization

IT Support Engineer

July, 2018 to March-2021.

Location:

Karachi, Pakistan

Areas of Experience
& Job

Responsibilities:

- ◆ Understanding of Ethernet, TCP/IP routing, and configuration.
- ◆ Installing new hardware (servers, printers, computer workstations, etc.)
- ◆ Overseeing security of all systems, especially the internet, & installing Antivirus protection
- ◆ Fixing network faults, network maintenance, setting up user accounts, Permissions & passwords
- ◆ Networking and providing support for Windows issues.
- ◆ Configuration and testing of any new hardware and software.
- ◆ Travelling to client sites to help with installs, deployment, and Troubleshooting.
- ◆ Management of the daily data backup and retrieval scheme.
- ◆ Installing and operating Windows desktop and server operating systems.
- ◆ TCP/IP networking and hardware maintenance and repair.

- ◆ Installation of all OS, Device Drivers, Software's Troubleshoots, CCTV camera, sensors, printers,
- ◆ Resolve operating system failures; perform data migration, network connectivity issues.
- ◆ Microsoft Office and Outlook support.
- ◆ Responsible for providing help, support and assistance in initial installation of the system, setup and maintenance of the user account, data recovery, etc.
- ◆ Setup and manage the LAN / WAN Network, cabling and wiring infrastructure.
- ◆ Comprehensive maintenance coverage for all hardware equipment at the Site's Desktop, Printer, Switch, Remote troubleshooting and technical support,
- ◆ Configuring Microsoft outlook for user and troubleshooting Mail Problem.
- ◆ Networking - Connecting switches / routers, Access points and providing support to network team while configuration. Remote support using Remote Desktop,
- ◆ Assembling, Troubleshooting and Maintaining of PCs.
- ◆ Coordinate with vendors and with company personnel in order to

- ◆ facilitate purchases.
- ◆ Provide Support in Resolving Networks Problem and troubleshooting of LAN Connectivity issues.

Organization

Industry Type:

Designation:

Tenure:

Location:

Areas of Experience

& Job

Responsibilities:

Tracking & Surveillance Pvt Ltd

Security system supplier

System Support Engineer

Oct, 2017 to May, 2018

Karachi, Pakistan

- ◆ Install and configure computer systems, printers;
- ◆ Server monitoring and health checking HP DL 380, 580, 2950 and HP Z800;
- ◆ Fort iGATE 90D series Firewall + Router to monitoring;
- ◆ Troubleshoot system and network problems and diagnose and solve hardware/software faults;
- ◆ Set up and configures desktop computers, peripherals and accounts assigning security level;
- ◆ Website content updating;
- ◆ Setup and manage the LAN / WAN Network, cabling and wiring Infrastructure.
- ◆ Set up new user mail accounts;
- ◆ Configure user rights for various applications;
- ◆ Replace parts as required;
- ◆ Provide support, including procedural, documentation;
- ◆ Provide technical assistance to office staff as needed;
- ◆ Respond within agreed time limited to call-outs;
- ◆ Scheduling restore SQL server backup;
- ◆ CCTV, Management local and network
- ◆ Backup and Restore Files
- ◆ Configuring Microsoft outlook for user and troubleshooting Mail Problem.

Internship Experience

Organization IICT, UNIVERSITY OF SINDH, Jamshoro

Organization Type: Research University

Designation: Intern

Tenure: April 2016, April 2017

Areas of Experience & Job Responsibilities:

- ◆ Maintain the Computer Lab 1 & Lab 2;
- ◆ Maintain the Software and Hardware;
- ◆ Backup and Restore Files;
- ◆ Information system support and security;
- ◆ Network and server support;
- ◆ Cloud Based File System Update and Maintenance;
- ◆ ICT guidance to Technical and Non-Technical Staff Members;
- ◆ Conducting seminars & workshop for Staff Members

Professional Certification & Academic Education

Sr.	Certification / Degree	Institution / University	Major Subjects	Passing Year
1	Bachelor of Science Information Technology	Sindh Agriculture University Tandojam	Software Engineering, I & II , Database System, Operating System, Modelling & Simulations	2015
2	HSSC	B.I.S.E Hyderabad	Math, Physics, Chemistry	2010
3	SSC	B.I.S.E Hyderabad	Math, Physics, Chemistry	2008

Computer Skills and Other Abilities

Sr.	Skills & Abilities
1	Self-motivated & Capability to adapt new things
2	Soft Presentation Skills & Effective Team Performer
3	Website Administration & Designing, Moderating, publishing, web hosting
4	Installation and Administration of Blogs, Forums, CMS, Virtual Learning System.
5	Social Media Advertisement & Applications support specialist
6	Good communication and Interpersonal skills

Personal Information

Father's Name:	Nafees Ahmed	Marital Status:	Single
CNIC No.	41203-3256440-7	Date Of Birth:	02 January, 1993
Passport No.	AU1994401	Language Competency:	English, Urdu, Sindhi & Punjabi

References

References available upon request