

Muhammad Ahmed Raza

I am a business graduate from Bahria University having majors in Accounts and Finance seeking a full-time position in the field of accounts and finance, where I can apply my knowledge and skills for continuous improvement.

HOW TO REACH ME

House No. A-157 'B' road
Jehangirabad, Usmania
society Nazimabad No. 1
Karachi.

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CORE SKILLS

- Microsoft Office
- Financial Modeling
- Financial Analysis
- Managerial Accounting
- Self Motivated and confident

VOLUNTEER & PARTICIPATION

- Organized public speaking events.
- Organized social events at Dar-ul-Sukoon.
- Created a financial model as a final year project.
- Participated in an event called Docuflix.

EMPLOYMENT BACKGROUND

Accounts and Finance Trainee

Arthur Lawrence | Oct 2021 - Present

- Provide assistance to the accounts manager in preparation of financial statements.
- Reporting on Excel.

Accounts and Finance Intern

Triton Consultancy | Aug 2020 - Oct 2020

- Provided assistance to the accounts manager in preparation of monthly income statement and balance sheet.
- Helped in keeping records of payables and receivables.

Works Controller

K- Groups of Companies | Jun 2019 - Nov 2019

- Manage the records of engineers and technicians on daily basis.
- Reporting on Excel of day to day task.

ACADEMIC EDUCATION

Master of Business Administration

Institute of Business Management, Karachi | 2021 -2023
Finance & Risk Management

Bachelor of Business Administration

Bahria University, Karachi | 2017 - 2021
Accounts and Finance

Intermediate

Bahria College NORE- 1, Karachi | 2014 - 2016
Pre- Engineering