



Anas Naseem

Birth Date: Feb-06-1998

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OBJECTIVE

Self-motivated individual with more than one year experience of working with professionals. Looking for career building opportunities that will enable me to learn and grow professionally and help me to achieve development skills that will shine me in future.

EXPERIENCE

■ Aug 2019 – Present

Production Co-Ordinator

Lucky Textile Mills Ltd.

Tasks

- To facilitate and support the Production team in the production flow
- To monitor and track the Production as per plan
- Direct Reporting to HOD about the progress of Production
- Assist the HOD in Production plan and resolving flaws
- Providing information/details to other department to dispatch
- Facilitating and managing the Production team for better output/results
- Other responsibilities assigned from HOD relating to production or others.

■ Feb 2019 – May 2019

ERP Intern/Data Entry Operator

SuperNova Solutions (Pvt)Ltd.

EDUCATION

■ 2014 - 2015

MATRICULATION

C.A.A Model School & Colleae

Group: Science
Karachi, Pakistan.

■ 2016 - 2017

INTERMEDIATE

Govt. Superior Science & Commerce College

Group: Science
Karachi, Pakistan.

LANGUAGES

■ Urdu

- Full Professional Proficiency

■ English

SKILLS

■ Microsoft Office Specialist (Continue)

■ SQL Server

■ Oracle

■ Interpersonal Skills

INTERESTS

■ Riding

■ Travelling

■ Photography