

# Easha Shaikh

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Laraib Garden, Gulshan-e-Iqbal block 1, Karachi, Pakistan

## Work Experience

### IBEX GLOBAL

- Worked As A Customer Service Executive

### THE SMART SCHOOL

- Worked As A Primary Teacher

### THE TIMES SCHOOL

- Worked As A Primary Teacher

### THE CRESCENT ACADEMY

- Worked As A Second Assistant Teacher

### PEACE INTERNATIONAL

- Worked As An Ed Excel Teacher

## Education

### A-LEVELS | Highbrow College, Karachi

- Completed.
- Anticipated graduation – July 2021

### O-LEVELS | Yen Academy, Karachi

- Graduated – July 2019
- Achieved 5A\* and 3A's

## Professional Development

- Short Course: Introduction to Business management | Kings College, London
- Short Course: Professional Resilience | Deakin University
- Short Course: Introduction to Psychology | Monash University
- Short Course: Entrepreneurship: From Business Idea to Action
- Short Course (Ongoing): Specialization in HR department and Management | Kings College, London

## **Skills & Abilities**

### **TEAMWORK**

- Able to apply lessons learned as a lettered student athlete to motivate and support all team members in assigned tasks and projects.

### **COMMUNICATION**

- Convey information persuasively both orally and in writing. Facility for building positive relationships with others with humor, helpfulness, and cultural sensitivity.

### **TECHNICAL PROFICIENCIES**

- Solid command of Microsoft Office Suite (Word, Excel, PowerPoint) and of social media. Swift learner, easily mastering new software systems.

### **TRILINGUAL**

- Is able to talk in three languages i.e. Urdu, English, French with a good accent and speed