**MUHAMMAD BASIT**

ADDRESS: HOUSE # 496/A, GREEN BELT MEHMOODABAD # 2, KARACHI

CONTACT: 03453992721

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**OBJECTIVE**

TO SEEK A CHALLENGING POSITION IN A REPUTABLE PROGRESSIVE & GROWING ORGANIZATION WHERE I MAY BE TO UTILIZE MY SKILLS & ABILITY WITH AN OPPORTUNITY OF GROWTH, ADVANCEMNET & ENHANCEMENT OF MY KNOWLEDGE.

**PERSONAL INFORMATION**

|  |  |
| --- | --- |
| FATHER NAME | NADEEM |
| DATE OF BIRTH | 11-11-1999 |
| NATIONALITY | PAKISTAN |
| RELIGION | ISLAM |
| NIC NO | 42301-5412977-7 |

**ACADEMIC QUALIFICATION**

|  |  |  |
| --- | --- | --- |
| **DEGREE/CERTIFICATE** | **GROUP** | **BOARD /INSTITUTE** |
| MATRICULATION | SCIENCE | BOARD OF SECONDARY EDUCATION KARACHI |
| INTERMEDIATE | PRE-ENGINEERING | BOARD OF SECONDARY EDUCATION KARACHI |
| BACHELOR | BUSINESS ADMINISTRATION | KARACHI UNIVERSITY BUSINESS SCHOOL (KUBS) IS IN PROGRESS |

**PROFESSIONAL SKILLS**

* MS WORD AND POWERPOINT
* SURFING INTERNET

**LANGUAGES**

* URDU AND ENGLISH

**PROFESSIONAL EXPERINCE**

* DATA ENTRY JOB HOME BASED AT ALLIES TRADERS (EXPERIENCED 2 MONTHS)

**REFERENCE**

* WILL BE FURNISHED UPON REQUEST.