



# Moin Akhtar

## Tehsil Social Mobilizer

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Chota Lahor, Swabi, Pakistan

## Summary

Worked with many Organization/ Department as volunteer as well as paid. Currently working with JSI Research & Training Institute, Inc. (USAID) MDR TB Control Program as Tehsil Social Mobilizer Swat. Previously 5 years experience at ACD Mercy Corps (TB Control Program) as Distt Field Supervisor (DFS) and at World Health Organization (Polio Eradication Initiative Program) as Temporary Tehsil Monitor (TTM) in District Swabi. M.Sc in Sociology completed from Allama Iqbal Open University Islamabad in August 2021. Fluent in English while Expert in Pashto and urdu. I like Extra Curriculum Activities. I have Professional and Personal skills. Monitoring Supervision Reporting Communication Mobilization Ability to Work Under Pressure Decision Making Time Management Self-motivation Conflict Resolution Leadership Adaptability Team Work Creativity

## Skills

XXXXXXXXXX | XRay Equipment Maintenance | Xfinity | Written Oral Communication | Written Oral and Communication | Written Communication | Writing Proposals | Writing | Well-developed Inter-personal Skills | Well Versed with the Credit and Micro Financing | water supply Management | WASH | Visa Processing | Verbal And Written Communication | XXXXXXXX XXXXXXXX | US Relationship Management | Understanding Of Security | Understanding of Logical Framework | Treading | Travel Management | Training Skills | Training Management | Training And Capacity Building Plans | Training | Time Managment | Time Management | Territory Development | Telephone Operator | Technical Writing | Teamwork | TeamSupport | Team Motivation | Team Management Skills | Team Management | Target Generation | Surveys | Support Documentation | Supervision | Student Counseling | Student Affairs | Strong Skills In M&E Tool Development | Strong Leadership Skills | Strong Computer Skills | Strong Community Mobilization Skills | Strong Communication And Presentation Skills. | Strong Communication and Coordination | Strong Analytical Skills | Stress Management | Strategic Sales | Stata | Stage Plans | Staff Management & Planning | SPSS | Solar Energy Technician | Social Mobilizer | Social Mobilization | Social Media Expertise | Skills On Prevention And Response To Protection | Skills On Case Management | skills communication | sewerage and solid waste collection | Selling Medical Equipment | Scientific Editing | Sales skills commercial awareness confidant | Sales Operations | SALES MANAGMENT | Sales Management | Sales Growth Analysis | Sales Development | Sales Abilities | Risk and Resource Mapping | Retail Sales | Resource Mobilization And Monitoring | Resource Mobilization | Reproductive Health | repoting | Reporting Writing | Reporting Skills | Reporting Abilities | Reporting | Report Writting Skills | Report Writting | Report Writing Skills | Report Writing Skill | Report Writing | Report Making | Report Design | Relationship And Partnership | Recruiting Strategy | Record-keeping Skills | Quality Assurance Processess | Pursuing News Stories | Purchase Management | Pulic Dealing | Public Speaking | Public Relation | Public Private Partnership | Public Dealing | Pubic Relation | Proofreading And Neat Presentation

## Experience

Jan 2021 - Present

**Tehsil Social Mobilizer**

JSI Research & Training Institute, Inc., Swat, Pakistan

## Roles and Responsibilities:

- TSM will be responsible to carry out contact tracing of Drug sensitive TB (DST) and Multi Drug Resistant (MDR) Patients of concerned Tehsil /Taluka
- TSM will work closely with concerned LHWs and Community Health workers to identify and locate contact DST and MDR patients
- TSM will devise field visit plan to visit assigned area for contact screening in coordination with LHWs and CHWs under guidance of District Field Supervisor and District Coordinator (DC)
- TSM will assess and understand the assigned work area to trace suspected DST and TB MDR patients, collect sputum and hand over to nearby Health Facility where Gen Xpert machine is available for timely diagnosis
- TSM will ensure registration of positive contact with nearest Treatment BMU and PMDT Site
- TSM will develop liaison / coordination with nearby health facility staff /team where TB case management is available or Gen Xpert machine is available
- TSM will facilitate and maintain follow up of diagnosed DST /TB MDR patient of his/her area for adherence to management and regularly report to his/her supervisor
- TSMs will provide a brief update on his/her field activities regularly on daily bases to his/her Supervisor (DFS).
- TSMs have a central role in contributing their efforts to achieve set targets of project activity.
- TSM will also Facilitate the training activities relevant to his/her job roles /responsibilities offered by the organization / program.
- TSMs also report interesting stories related to DST and TB MDR patients if he/she noticed in his/her assigned work area for record and learning experience
- TSMs will remain engaged to their work plans and continue working with their supervisor, and will also share experience / inputs to strategic planning of detecting DST and TB MDR patients.
- TSM will report to DFS and District Coordinator

Nov 2019 - Dec 2020

### **District Field Supervisor**

ACD (Mercy Corps) TB Control Program, Mardan, Pakistan

The District Field Supervisor assist the Regional Coordinator in planning, organizing, implementing, monitoring and reporting the project activities. Maintains close working relationship with the government authorities, civil society partners and other stakeholders as applicable, and focuses on achieving project objectives and indicators and maintains all documents related to the field activities.

Establishing liaison with District Health Authorities, District TB control programme, District management and other organizations working for TB control within the district.

Plan, organize and implement GF approved PPM activities in the districts in coordination and with the collaboration of district health authorities to create awareness in the community.

With the support of district TB programme and health authorities organize training / orientation session for the private health care providers.

Oct 2015 - Oct 2019

### **Temporary Tehsil Monitor (TTM)**

World Health Organization (Polio Eradication Initiative), Swabi, Pakistan

To help and assist in making microplan.

To monitor and help for strengthen of Expanded programme on immunization (EPI). Coordinates with Distt Polio eradication officer (PEO) and conducting field monitoring of the health dept(for which WHO is providing funding for projects). Monitors are following the checklists prepared in coordination with PEO, Area Coordinator (AC), and reporting back daily to DATA TTMs and officers with findings, as per the approved schedule of reporting and field visits. Each Monitor is earmarked geographic/thematic area for working. Monitors is not permanently Tehsil/program restricted and can move across the district as and when required, according to the need of the program. The key output of monitoring is duly filled checklists that sharing that data with related programme staff for review and follow up. Monitors are also arranging pictures, video recording of key events in the field as well as in health facilities, evidence of development interventions, gaps/issues in the program activities and perceptions of the beneficiaries and key stakeholders regarding the overall programme. Each Monitor documenting a case study, lesson learnt or any good practice in their respective area. All these documents share with Data TTMs, PEOs and AC.

Nov 2010 - Oct 2012

### **Volunteer**

Association for Community Development (ACD) TB Control Program, Swabi, Pakistan

Â§ Establishing liaison with District Health Authorities, District TB control programme, District management and other organizations working for TB control within the district.

Â§ Plan, organize and implement GF approved Project activities in the districts in coordination and with the collaboration of district health authorities to create awareness in the community

Â§ With the support of district TB programme and health authorities organize training / orientation session for the health care providers and awareness sessions in Madrasas's, School's & in Hujra's.

Oct 2009 - Dec 2010

### **Social Mobilizer**

Sohail Khan Memorial Social Welfare Society, Swabi, Pakistan

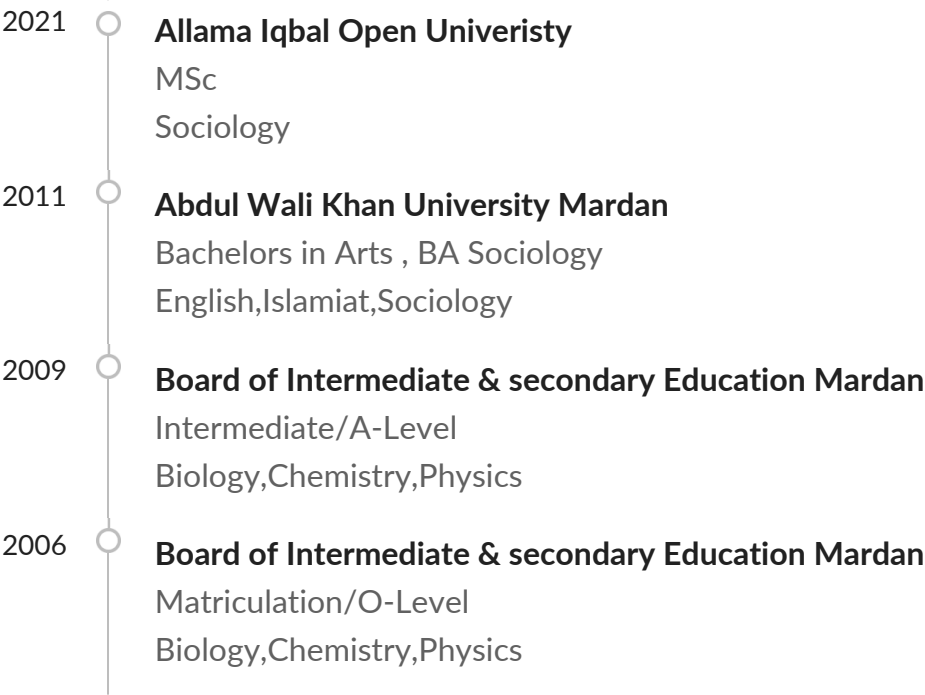
The Social Mobilizer assist the Project Coordinator in planning, organizing, implementing awareness and mobilization project activities.

Maintain close working relationship with the Distt government authorities and focuses on achieving project objectives and indicators and maintains all documents related to the field activities.

Plan, organize and implement activities in the Project area in coordination and with the collaboration of district health authorities to create awareness and mobilize the community.

Formation of Community Organizations.

# Education



# Projects

## Association for Community Development (ACD) Mercy Corps TB Control Program

<http://acd.org.pk/>

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## World Health Organization (WHO)

<http://NA>

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# Languages

English  
Intermediate

Urdu  
Expert

Pashto  
Expert