**Curriculum Vitae**

**Basic Information**

Wahaj Kazmi

House# A-328, Block 2   
Gulshan-e-Iqbal,  
Karachi.

03483844104

[wahajkazmi81@gmail.com](mailto:maliktaha9797@gmail.com)

I have received information that your company is currently interested in hiring Negotiation Officer and I would, hence, like to present myself as a potential candidate.

**Academic Qualifications**

I have completed my studies of O Level and A Level from the institutes, St. Paul’s English High School and Rayden College for A Levels respectively. Currently I am in my 3rd year of Under-Graduate Program of Software Engineering from FAST University.

**Achievements**

Apart from my academic qualifications, I also posses some other skills as well. I am the Deputy Head of Public Speaking House in my university. I have been part of various societies in the above said institutes which includes The Literary Club, Think and Create, Science Society, Computer Society, Arts and Entertainment Society and Sports Society.

Furthermore, I have also attended Debating Competition and Public Speaking Events in TGD, Cabinet Wars, Habib Public School, Habib University, Bahria University and FAST University.

I have been a part of my college and university Student Council and have organized various events, such as, Open House, Farewell Ceremony, Fresher Party, University fair and Job Fair. Adding to that, as a member of Public Speaking Society, I have also organized a Presentation Workshop, named “Prepare to Present”.

I have been also a part of the organising team of Rayden Futsal tournament.

**Why choose me…**

My education by the British Board (O' Levels and A' Levels) allows me to have command in the English Language and provides me with a grasp over it, allowing me to communicate with the person who may choose to speak the language., which is indeed the desired trait by the company. Moreover due to the experience of Public Speaking experience I posses exceptional persuasive and convincing skills aided by the vocabulary, also complemented by the confidence. I have perform my role in the activities with full result, which will undoubtedly elevate me into the list for potential employees.

If bestowed selection, I am sure that I will definitely be able to provide fast and positive results and will be able to make my selectors proud of their decision.

Furthermore, due to my youth, I shall be able to work energetically and with complete focus for long hours.

Keeping in light the above mentioned facts, the company will indeed be correct in viewing me as the perfect employee.