

FARAH IQRAR

L-19 GOUHAR GREEN CITY, MALIR COURT.KARACHI · 0334-3616922
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I am seeking a challenging position to use my skills in the best possible way for achieving company's goals while enabling further personal and professional development. I'm ambitious, hardworking, creative, quick learner and having the potential to deliver the best.

EXPERIENCE

- 1- The Smart School - Cantt Way Campus (as a computer teacher of 3 on words) (January 2012- 2012 August)
- 2- Health International Welfare Trust (NGO) (team lead of volunteers) (2012 Sep 2013 Sep)
- 3- Daraz.pk as a Customer Services Representative in order confirmation department (2017 July to 2018 may)
- 4- Daraz.pk as a customer Feedback Experience Executive (CXP) (May 2018 to August 31)
- 5- Daraz.pk as a seller support executive inbound (Dec 2018 to June 2020)
- 6- Daraz.pk as a seller support executive live chat (June 2020 till Dec 2020)
- 7- ICM JAPAN as a Assistant floor manager (Dec 2020 till continue)

EDUCATION

1. Masters MBA HR (PAF KIET) from 2019 till continue
2. Bachelors: B.B.A (SIMT Sindh institute of management and technology) from 2014 to 2018
3. IT Diploma: Eureka, shah rah-e-Faisal campus in 2016
4. Intermediate: Shaheed e Millat college for women's in 2012
5. Matriculation: KBV CAA model school No -3, near Ramada Plaza (Karachi Board) in 2009

SKILLS

- Able to take initiative and work independently.
- Strong interpersonal and communication skills.
- Focused and punctual.
- Knowledgeable and friendly.
- Using internet for research & official communication.
- Fluent in English and Urdu.

- Negotiating skills
- Team work
- Relationship and time management

ACHIEVEMENT

- Certificate of participation on Homework Pakistan - freelancer's Meet up Workshop
- Certificate of participation on Homework Pakistan – Facebook Digital Marketing Workshop
- Campaign on Use Dustbin Save Environment
- Documentary on Never Give Up

HOBBIES

- 1- Web surfing.
- 2- 2- Art and Crafts
- 3- 3- Watching movies
- 4- 4- Cooking
- 5- 5- Research and Study

PERSONAL INFORMATION

Name: Farah Iqrar
Father's Name: Iqrar Ahmed Khan
Date of Birth: 1st-sep-1992
Gender: Female
Religion: Islam
Nationality: Pakistani

REFERENCES

To be furnished upon request.